



Allocating Local Committee Funding: Members' Allocations

**Local Committee (Woking)
15 June 2006**

KEY ISSUE:

To set out the funding available for County Councillors' allocations for 2006/07, to agree the protocol for the expenditure of this money and to consider the requests received.

SUMMARY:

This report lists and makes recommendations on bids received for Members' Allocations which have been sponsored by at least one Member.

OFFICER RECOMMENDATIONS:

The Committee is asked:

To agree the criteria for allocation set out in paragraphs 6 to 10.
To consider and approve the proposed expenditure from the Members' Allocation budget

Background

1. The Surrey County Council Local Committee (Woking) has £77,000 in 2006/07 to spend on local projects to promote the social, economic or environmental well-being of the people of Woking. This amounts to £11,000 per County Council member of the committee.
2. An additional capital allocation of £35,000 has been made available to each Surrey County Council Local Committee.
3. Members of the Local Committee (Woking) have agreed to pool the available funds.

Criteria for allocations

4. Members' Allocations can only be used for purposes that fall under Surrey County Council's legal powers. In summary, this means that money must be used either for a Surrey County Council service, or under the power to promote the social, economic or environmental well-being of the area contained in the Local Government Act 2000.
5. In spending the budgets the Local Committee must do so in accordance with the administrative guidelines. In spending these sums the Committee must ensure that in doing so it does not commit to on-going funding.
6. To be considered, projects must:
 - a. Support the priorities of Making Surrey a Better Place:
 - to learn and develop
 - to live and do business
 - to travel
 - where vulnerable people are more independent
 - where people feel safe
 - where everybody matters
 - b. Support the priorities of the Community Strategy for Woking:
 - A strong community spirit with a clear sense of belonging and responsibility
 - A clean, healthy and safe environment
 - A transport system that is integrated and accessible, recognising Woking's potential as a transport hub
 - Access to housing that is decent and affordable for local people and key workers
 - A community which values personal health and well being
 - Integrated and accessible local facilities and services
 - c. Meet demonstrable local needs
 - d. Be possible to implement within the time and budget, offer value for money and have a clear audit trail.

7. To be eligible for consideration for funding a project should be able to demonstrate that:
- a. The funding needed is “one-off”. All payments are made on a one off basis. There is no expectation of future funding. Consequently any organisation that uses funding from this source will have to make arrangements for securing any future ongoing funding necessary for their project. If the project involves ongoing costs such as maintenance, repair etc. there must be confirmation that an organisation has agreed to take on those costs
 - b. The project will commence within 12 months of Local Committee approval.
 - c. The project will demonstrate its impact within 12 months of receiving funding.
 - d. The project will give long-term benefit and be preventative in purpose.
 - e. The project targets more disadvantaged areas or communities.
 - f. Local Committee funding will unlock much more funding from other sources.
 - g. There is no other probable alternative source of funding
8. The funding must not:
- be used to fund schools for the direct delivery of the National Curriculum as this is already resourced on a formula basis by the County Council
 - be used as a “grant” to an individual
 - sponsor a political party, including contributing to the expenses of any conference, meeting or other event organised by or on behalf of the party. NB Some Surrey residents’ associations and local societies have to register as political parties because they have candidates standing in District, County or General Elections.

Capital Funding

9. The £35,000 capital is primarily allocated for support to the voluntary sector, however this funding may be used for other functions. It must meet the following criteria:
- a. it must be applied to physical assets with life of more than one year
 - b. it must not be used to meet staffing costs or other routine running costs.

Additional Guidelines:

10. In choosing what to fund, the Local Committee aims for a portfolio which overall:
- a. includes at least one comparatively large project of benefit to Woking;

- b. benefits a variety of communities of interest (for example, young people, old people, ethnic minorities, disabled people), and different areas of Woking;
- c. includes a mix of large and small projects, but not a lot of very small ones.
- d. A large project that benefits a lot of people will take priority over a project that benefits only a few people.

Members Allocation Procedure for 2006/7

- 11. Groups that wish to apply for funding should contact their local County Councillor to discuss the project.
- 12. If the County Councillor feels the project meets the criteria (paragraphs 6-10) and wishes to support the project, the applicant should complete the bid form and return it to the Local Partnerships Team. The Local Partnerships Team will confirm compliance with the allocation criteria and if this is met will ensure the project is included in the next report to the Committee.
- 13. If the funding is approved, the Local Partnerships Team will complete the allocation process and ensure that payment is made.

Bids received

- 14. The table below shows all bids received which have been sponsored by a member. They are therefore all eligible for decision by the Local Committee.

Project summary	Capital/ Revenue	Member sponsor	£ requested	£ recommended
Holiday Classes for Muslim Girls Cultural and leisure classes will be held daily for three weeks at the Maybury Centre and outings will take place to enhance the girls' self image and enjoyment of their leisure time. The funding required is for hire of coaches, payment of supervisors and speakers and subsidised entrance for the needy. The total cost of the project is £2,000. £500 is already promised from the Maybury/Sheerwater Partnership. These classes have been shown to lead to increased educational attainment. The Local Committee has in the past provided funding for holiday classes for Muslim girls held during summer of 2004.	Revenue	Shamas Tabrez	£1,500	£1,500
Lakeview Play Scheme Woking Borough Council and Sythwood School want to provide a more sustainable 3 week	Revenue	Shamas Tabrez and John	£2,690	£2,690

<p>playscheme during the summer holidays for children aged 5-13 and a separate programme for young people aged 11-18 living in Lakeview Estate. The funding will be towards providing tutors to enable the provision of specialist arts, sports, nature, skating and urban dance. There will be 44 places in the playscheme and 60 in the youth programme. Care between the hours of 8.30am and 5.30pm will be provided to enable more families to take advantage of a service that meets their needs. The total cost of the project is £7,805. They would like £2,690 from the Local Committee. The remaining funding will come from Woking Borough Council and the Lakeview Action Group. A training day has been built into the project to enable future playschemes to be run with less help from the local authority. The applicants are aware that this is one off funding.</p>		Doran		
<p>The Generation Centre: Guide and Scout HQ They require cladding of the main hall, third hall and part of foyer and roof work to repair a leak. The centre, in Goldsworth Park is used every weekday evening for scouting/guiding activities. In addition a number of community associations also use the centre. They would like £4,000 to help cover the cost of materials. The total cost of the project is expected to be around £11,400. The remaining money will come from Woking Borough Council and their own fund raising.</p>	Revenue	Diana Smith and Shamas Tabrez	£4,000	£4,000
<p>Marjorie Richardson Centre – Renewal of Carpet This centre acts as a day centre for the people of Woking, together with its service for the elderly and handicapped. They would like to remove the existing carpet, re-screed the floor and supply and fit carpet tiles.</p>	Revenue	Diana Smith	£3,500	£3,500
<p>Woking Dance Festival: Radiance Glow Woking Dance Festival are planning a series of 30 workshops between October 2006 and March 2007 culminating in a spectacular event early in 2007 outside the new building of the Lightbox, combining dance, music and lights. Over the course of the event, Woking Dance Festival hope to engage with a minimum of 300 people from school age to over 50s across Woking, with 600 more watching the final event.</p> <p>The total cost of the project is £55,000. They would like £5,000 from the Local Committee towards the costs of the participatory workshops and rehearsal costs for the final events. They</p>	Revenue	Elizabeth Compton/ Diana Smith	£5,000	£5,000

<p>have already got confirmed funding of £31,500 and are in the process of applying for the remainder.</p> <p>The Local Committee has provided funding to the Woking Dance Festival in July 2004 for an older peoples dance project.</p>				
<p>Chill and Chat Kings House Coffee Shop in Knaphill will open one night a week from 7.30pm – 9.30pm for young people aged 14-17 to enable them to meet with friends in a safe environment. They would like £2,800 for spotlights, computer, curtains and two milkshake machines. There will be further costs for advertising and ongoing supervisors remuneration which will be provided by the Kings House Coffee Shop and individuals.</p>	Capital	Diana Smith	£2,800	£2,800
<p>Brookwood Centre Restoration Brookwood Village Association would like £625 for 5 large planters to brighten up the village centre as an attempt to bring back business to the village. Brookwood Village Association will fund £300 for the plants.</p>	Capital	Elizabeth Compton	£625	£625
<p>Outside Area for Orchard Centre The Orchard Centre/Hermitage School would like £1,700 to build a safety barrier around the grass area outside the centre. This is part of a wider project to develop the outside are for the children to use for reflection and creative time. They will also be putting in a ramp, seating and shrubs. The fencing will cost £2,000 but they have requested between £1,500 and £1,700.</p>	Capital	Elizabeth Compton	£1,700	£1,700
<p>“Attitude” Youth Group This is a new group set up to cover the areas of Old Woking, Barnsbury, Kingfield and Westfield. They would like £1,300 to buy a laptop, software, digital camera and printer. They have requested funding from WBC and Woking Lions for other equipment.</p>	Capital	Val Tinney	£1,300	£1,300
<p>Woking Sea Cadets – Purchase of 4 Pico dinghys Woking Sea Cadets would like to purchase 4 sailing dinghys to update the equipment for the cadets and young people they train. The Sea Cadets will be moving to Goldsworth Park, which will enable them to provide state of the art sailing equipment to the young adults in the area. The total cost of the project is £8,100 and they would like £3,100 from the local committee. The remaining £5,000 has been promised from the</p>	Capital	Val Tinney	£3,100	£3,100

Foundation for Sport and Art. The local committee funded a trailer for the Sea Cadets in October 2005.				
Birchmere Campsite Digester Sewage Treatment Tank They would like to replace the septic tank with a modern digesting sewage treatment tank which would provide an improved ecologically sound system. This would benefit all local users of the scout campsite. The total cost will be about £6,800. They would like £850 to meet with SITA Trust Grant Requirements. The Local Committee allocated £9,000 to the scout campsite in April 2004 to fund a disabled toilet.	Capital	John Doran	£850	£850
Vehicle Activated Sign for Horsell High Street To place a VAS between Horsell Birch and Meadway Drive to reduce speeds of vehicles entering the High Street from the common. This is a busy area and is heavily used by pedestrians going to and from the village schools.	Capital	John Doran	£5000	£5000
TOTAL				
Capital				£15,375
Revenue				£16,690
Total available to this meeting:				
Capital				£35,000
Revenue				£77,000
Balance for future use				
Capital				£19,625
Revenue				£60,310

Conclusion and Reason for Recommendation

15. The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money and it is recommended that they should be approved.

Responsible (Lead contact): Sarah Goodman, Local Committee and Partnership Officer, Tel 01483 518095

Accountable: Carolyn Rowe, Area Director

Consulted:

Background Papers: The listed bids for Members' Allocations

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